

**BOROUGH OF OCEAN GATE**

**COUNCIL WORKSHOP AGENDA**

**September 2, 2020**

**CALL TO ORDER:**

**SUNSHINE STATEMENT:** Notice of this meeting was advertised in the Asbury Park Press issue of January 6, 2020 and posted in the Municipal Office Building, Adrian Hall and the Ocean Gate Post Office.

**SALUTE TO THE FLAG AND MOMENT OF SILENCE**

**ROLL CALL:** Mayor Kennedy, Council President Kendrick, Councilwoman Nicastro, Councilman Haug, Councilman Martinez, Councilwoman Padham-Iaria, Councilman Livingston.

Report of Dan Leone, Municipal Attorney

**REPORT OF MAYOR KENNEDY**

**CORRESPONDENCE**

**REPORTS OF COUNCIL**

Council President Kendrick  
Councilwoman Nicastro  
Councilman Haug  
Councilman Martinez  
Councilwoman Padham-Iaria  
Councilman Livingston

**PRIVILEGE OF THE FLOOR LIMITED TO 3 MINUTES (AGENDA ITEMS ONLY):**

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Borough of Ocean Gate and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll call vote: Kendrick, Nicastro, Haug, Martinez, Padham-Iaria, Livingston

RESOLUTION 2020-139 Proclaiming September Hunger Action Month  
RESOLUTION 2020-140 Authorization to Expunge Water Charges  
RESOLUTION 2020-141 Authorizing Increase in Salaries to Non-contractual Employees  
RESOLUTION 2020-142 Authorizing Lump Sum Payment for Non-Contractual Employees  
RESOLUTION 2020-143 Authorizing PBA Contract  
RESOLUTION 2020-144 Authorization to Award CDBG/Anglesea Ave. Project  
RESOLUTION 2020-145 Payment of Bills

RESOLUTION 2020-146 Executive Session  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Kendrick, Nicastro, Haug, Martinez, Padham-Iaria, Livingston

**Motion to adjourn:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Kendrick, Nicastro, Haug, Martinez, Padham-Iaria, Livingston

RESOLUTION 2020-139

PROCLAIMING SEPTEMBER AS HUNGER ACTION MONTH

WHEREAS, hunger and poverty are issues of grave concern in the United States, the State of New Jersey; and

WHEREAS, The Borough of Ocean Gate is committed to taking steps to raise awareness about the need to combat hunger; and

WHEREAS, The Borough of Ocean Gate is committed to working with Fulfill, formerly the FoodBank of Monmouth and Ocean Counties, to educate people about the role and importance of food banks in addressing hunger and to devote more resources and attention to hunger issues; and

WHEREAS, more than 215,000 individuals in Monmouth and Ocean Counties now rely on food provided by fulfill and its partners since the beginning of the pandemic; and

WHEREAS, the unemployment level is the highest it has ever been in the history of the State and the poverty level for a family of four is \$25,465 and 9.5% of families live below that level; and

WHEREAS, since March 13, 2020, Fulfill has provided 1,986,909 meals including 16,000 more meals per day than the year before and 1,082,925 of those meals were provided to Ocean County residents; and

WHEREAS, due to the pandemic, one in every six people in Monmouth and Ocean Counties received “emergency” food from Fulfill and their network of food pantries, soup kitchens, shelters and other community organizations; and

WHEREAS, food banks across the county, including Fulfill, will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community.

NOW, THEREFORE BE IT PROCLAIMED, that the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey do hereby recognize September, as HUNGER ACTION MONTH in the Borough of Ocean Gate, and call this observance to the attention of its citizens.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on September 2, 2020.

---

Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

RESOLUTION 2020-140

AUTHORIZATION TO EXPUNGE WATER CHARGES

WHEREAS, Elizabeth V. Barger, Tax Collector for the Borough of Ocean Gate, billed for the 2<sup>nd</sup> qtr. 2020 flat rate water, found that some Borough properties were charged in error because putting in meters activated the accounts and once meters are read, their usage needs to be accounted for,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that the Tax Collector is hereby authorized to expunge the following water charges for 2020;

<u>Account No.</u>	<u>Name</u>	<u>Amount to be expunged</u>
10037441-0	Vet's Park	\$ 200.00- water, 2 <sup>nd</sup> pd.
10037442-0	Splash Park	\$ 200.00- water, 2 <sup>nd</sup> pd.
10037443-0	Anglesea Ave. B/R	\$ 200.00- water, 2 <sup>nd</sup> pd.
10037444-0	Adrian Hall	\$ 200.00- water, 2 <sup>nd</sup> pd.
10037445-0	OGFD	\$ 200.00- water, 2 <sup>nd</sup> pd.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following:

- 1) Elizabeth V. Barger, Tax/Utility Collector

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

RESOLUTION 2020-141

AUTHORIZING INCREASE IN SALARIES TO NON-CONTRACTUAL EMPLOYEES

BE IT RESOLVED, by the Mayor and Council of the Borough of Ocean Gate that the base salary rates of non-contractual employees of the Borough of Ocean Gate are hereby increased by 1% and retroactive to January 1, 2020:

**SALARY FOR 2020**

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>BASE SALARY</u>	<u>1% INCREASE</u>	<u>TOTAL SALARY</u>
Acevado, Darlene	Administrative Assistant Tax Collector, Utility	\$ 38,022.40	\$380.22	\$ 38,402.62
Barger, Elizabeth	Collector	\$ 61,317.36	\$ 613.17	\$ 61,930.53
Hudnut, Kristen	Fiscal Officer	\$ 39,119.96	\$ 366.02	\$ 39,486.16
Hummel, Joseph	Public Works Laborer	\$ 35,713.60	\$ 357.14	\$ 36,070.74
Jensen, Douglas	Public Works Laborer	\$ 42,016.00	\$ 420.16	\$ 42,436.16
Jensen, Douglas P.	Public Works Laborer	\$ 35,364.00	\$ 353.64	\$ 35,717.64
Russo, Susan	Administrative Assistant	\$ 36,569.68	\$ 365.70	\$ 36,935.48
Teller, Jeanne	Planning Board Secretary	\$ 3,278.86	\$ 32.79	\$ 3,311.72
Vazquez-Gallipoi, Ileana	Municipal Clerk, Register of Vital Statistics	\$ 52,000.00	\$520.00	\$52,520.00
Zanetti, Eric	Tax Assessor	\$ 14,166.62	\$141.67	\$14,308.29
<b><u>Hourly</u></b>				
<u>Alvare, Edmund</u>	Construction Code Official	\$ 50.00	\$ .50	\$ 50.50
Applegate, Linda	Municipal Court Administrator	\$ 19.38	\$ .19	\$ 19.57
Barlet, Richard	Plumbing Sub-Code Official	\$ 40.00	\$ .40	\$ 40.40
Gibson, Wayne	Electrical Sub-Code Official	\$ 40.00	\$ .40	\$ 40.40
Lamerias, Amanda	Deputy Court Administrator	\$ 15.45	\$ .15	\$ 15.60
Wohl, Barry	Special Police Officer	\$ 24.72	\$ .25	\$ 24.97

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Frederick C. Ebenau, Chief Financial Officer

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on September 2, 2020.

---

Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

RESOLUTION 2020-142

AUTHORIZING A ONE-TIME 2020 DISCRETIONARY LUMP SUM PAYMENT FOR CERTAIN NON-CONTRACTUAL PERSONNEL

WHEREAS, the Borough of Ocean Gate, County of Ocean, State of New Jersey, (the "Borough") is a public body corporate and politic and a political subdivision of the State of New Jersey and subject to the authority of the Local Finance Board pursuant to the Local Budget Law, *N.J.S.A.* 40A:4-1, *et seq.* and/or the Local Authorities Fiscal Control Act, *N.J.S.A.* 40A:5A-1; and

WHEREAS, the Borough would like to recognize certain non-contractual employees for their hard, diligent, and dedicated work this past year through the award of a one-time, non-recurring discretionary merit increase for 2020 which will not be added to the employee's base salary for any other benefit computation and shall not carry over; and

WHEREAS, funds are available for this purpose in the 2020 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

Discretionary one-time merit awards for 2020 are hereby authorized in the amount listed for the following non-contractual employees:

<u>Name</u>	<u>Amount</u>
Acevedo, Darlene	\$384.03
Alvare, Ed	\$140.50
Applegate, Linda	\$29.55
Barger, Elizabeth	\$619.30
Barlet, Richard	\$25.60
Gibson, Wayne	\$25.60
Hudnut, Kristen	\$394.86
Hummel, Joseph	\$360.71
Jensen, Douglas	\$424.36
Jensen, Douglas P.	\$357.17
Lamerias, Amanda	\$29.86
Russso, Susan	\$369.35
Teller, Jeanne	\$33.12
Vazquez-Gallipoli, Ileana	\$525.20
Zanetti, Eric	\$143.08



BE IT FURTHER RESOLVED, that the listed merit bonuses shall be paid through regular payroll and processed at the first available date in 2020 and shall not be added to the employees base salary for any other benefit computation and shall not be carried over.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the following:

1. Frederick C. Ebenau, Chief Financial Officer

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2020-143**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT  
BETWEEN THE BOROUGH OF OCEAN GATE AND  
POLICEMAN'S BENEVOLENT ASSOCIATION LOCAL #352**

**BE IT RESOLVED** by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows;

1. That the Mayor is authorized to execute and the Clerk to attest to an agreement between the Borough of Ocean Gate and the Policeman's Benevolent Association Local #352, for the term of January 1, 2021 thru December 31, 2025.
2. That the Borough Clerk shall forward a certified copy of this resolution to the following:
  1. Mayor and Council
  2. Fred Ebenau, Chief Financial Officer
  3. NJ State Policemen's Benevolent Association
  4. PBA#352 Representative

**CERTIFICATION**

I, Ileana-Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Workshop Meeting held on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2020-144**

**AWARDING A CONTRACT TO SEACOAST  
CONSTRUCTION, INC. FOR 2019 CDBG ANGLESEA AVE  
ADA CURB RAMPS AND GAZEBO RAISING PROJECT**

**WHEREAS**, the Borough of Ocean Gate (hereinafter the “Borough”), County of Ocean, State of New Jersey, advertised for bids in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., for the 2019 CDBG Anglesea Avenue ADA Curb Ramps and Gazebo Raising Project; and

**WHEREAS**, three (3) bids were received and opened by the Borough on August 4, 2020; and

**WHEREAS**, Seacoast Construction, Inc., 15 Addington Court, East Brunswick, New Jersey 08816, submitted the low bid in the amount of \$94,700.15; and

**WHEREAS**, two (2) other bids were received that ranged from \$97,690.00 to \$153,788.00; and

**WHEREAS**, the Borough Attorney and Municipal Engineer reviewed the bids and determined that Seacoast Construction, Inc., 15 Addington Court, East Brunswick, New Jersey 08816, submitted the lowest responsible bid in accordance with the solicitation; and

**WHEREAS**, the Borough Attorney provided a copy of the certification of available funds to the Borough Council; and

**WHEREAS**, the Borough Council reviewed the certification of available funds and recommendations made by the Borough Attorney and Municipal Engineer on said bid; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that the contract for the 2019 CDBG Anglesea Avenue ADA Curb Ramps and Gazebo Raising Project is hereby awarded to Earle Asphalt Company as the lowest responsible bid in the amount of \$94,700.15.

**BE IT FURTHER RESOLVED**, that award of this contract is to be allocated from Grant Fund and General Capital Fund; and

**BE IT FURTHER RESOLVED**, that the maximum dollar value for this project is 94,700.15; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are authorized and directed to execute a contract and any required supplemental documents on behalf of the Borough of Ocean Gate; and

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby authorized, upon receipt of fully executed contract and any other required documents, to return the certified checks or bid bonds of the following bidders:

1. Seacoast Construction, Inc.;
2. Albert Marine Construction, Inc.; and
3. Abhzeen Design, Inc.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be forwarded to the following:

1. Mayor and Council;
  2. Frederick C. Ebenau, C.M.F.O., C.F.O.;
  3. James J. Gluck, Esq., Borough Attorney;
  4. Alan B. Dittenhofer, PE, PP, CME, Municipal Engineer;
  5. Seacoast Construction, Inc.;
  6. Albert Marine Construction, Inc.;
  7. Abhzeen Design, Inc.; and
- All other parties interest

### CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Workshop Meeting on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

RESOLUTION 2020-145

AUTHORIZATION FOR PAYMENT OF BILLS

WHEREAS, the Borough Council has carefully examined all vouchers presented to the Borough for payment of claims; and

WHEREAS, after due consideration of said vouchers, the Borough Council has approved the payment of same; and

WHEREAS, the Chief Financial Officer has certified that the bill list has been audited and is in order for payment and funds totaling \$411,001.61 available in the respective accounts as set forth below;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, as follows:

1. The said approved 2020 vouchers amounting to the sum of \$411,001.61 the same are hereby authorized to be paid on September 2, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk be, and is hereby directed to file the bill list in the Municipal Clerk's Office.

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2020-146**

**TO ENTER INTO EXECUTIVE SESSION**

**WHEREAS**, the Mayor and Council of the Borough of Ocean Gate, have determined that in accordance with the provisions of N.J.S.A. 10:4-12b, closed session to discuss pending litigation, contract negotiations and matters of personnel.

**NOW THEREFORE BE IT RESOLVED**, that said Mayor and Council close the open session and enter into executive session to discuss contract negotiations.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Workshop Meeting on September 2, 2020.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk