

BOROUGH OF OCEAN GATE

MEETING AGENDA

NOVEMBER 7, 2018

CALL TO ORDER:

SUNSHINE STATEMENT: Notice of this meeting was advertised in the Asbury Park Press issue of November 22, 2017 and posted in the Municipal Office Building, Adrian Hall and the Ocean Gate Post Office.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

ROLL CALL: Mayor Kennedy, Council President Kendrick, Councilwoman Nicastro, Councilman Serpica, Councilman Haug, Councilman Martinez, Councilman Cox

PRIVILEGE OF THE FLOOR (AGENDA OR NON AGENDA ITEMS):

Report of James Gluck, Municipal Attorney

REPORT OF MAYOR KENNEDY

CORRESPONDENCE

REPORTS OF COUNCIL

Council President Kendrick
Councilwoman Nicastro
Councilman Serpica
Councilman Haug
Councilman Martinez
Councilman Cox

Discussion on Best Practices for 2018

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Ocean Gate and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Motion: _____ Second: _____

Roll call vote: Kendrick, Nicastro, Serpica, Haug, Martinez, Cox

Resolution 2018-178 Authorizing a One Time 2018 Discretionary Lump Sum Payment
Resolution 2018-179 Authorizing Increase in Salaries for Non-Contractual Employees
Resolution 2018-180 Authorizing Variance Escrow Reimbursement/Garnevicus
Resolution 2018-181 Payment of Bills

MOTION TO ADJOURN

Motion: _____ Second: _____

Roll call vote: Kendrick, Nicastro, Serpica, Haug, Martinez, Cox

RESOLUTION 2018-178

RESOLUTION OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A ONE-TIME 2018 DISCRETIONARY LUMP SUM PAYMENT FOR CERTAIN NON-CONTRACTUAL PERSONNEL

WHEREAS, the Borough of Ocean Gate, County of Ocean, State of New Jersey, (the “Borough”) is a public body corporate and politic and a political subdivision of the State of New Jersey and subject to the authority of the Local Finance Board pursuant to the Local Budget Law, *N.J.S.A. 40A:4-1, et seq.* and/or the Local Authorities Fiscal Control Act, *N.J.S.A. 40A:5A-1*; and

WHEREAS, the Borough would like to recognize certain non-contractual employees for their hard, diligent, and dedicated work this past year through the award of a one-time, non-recurring discretionary merit increase for 2018 which will not be added to the employees base salary for any other benefit computation and shall not carry over; and

WHEREAS, funds are available for this purpose in the 2018 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

Discretionary one-time merit awards for 2018 are hereby authorized in the amount listed for the following non-contractual employees:

<u>Name</u>	<u>Amount</u>
Elizabeth Barger	\$607.10
Paul Butow	\$268.94
Ileana Vazquez-Gallipoli	\$444.62
Susan Russo	\$334.82
Jeanne Teller	\$ 32.47
Barry Wohl	\$106.20
Eric Zanetti	\$140.26

BE IT FURTHER RESOLVED, that the listed merit bonuses shall be paid through regular payroll and processed at the first available date in 2017 and shall not be added to the employees base salary for any other benefit computation and shall not be carried over.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the following:

1. Frederick C. Ebenau, C.F.O.

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Special meeting on October 17, 2018.

Ileana Vazquez-Gallipoli, RMC, CMR
Municipal Clerk

RESOLUTION 2018-179

**AUTHORIZING INCREASE IN SALARIES TO NON-CONTRACTUAL
EMPLOYEES**

BE IT RESOLVED, by the Mayor and Council of the Borough of Ocean Gate that the base salary rates of non-contractual employees of the Borough of Ocean Gate are hereby increased by 1% and retroactive to January 1, 2018:

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>BASE SALARY</u>	<u>1% INCREASE</u>	<u>TOTAL SALARY</u>
Acevado, Darlene	Clerical Tax Collector, Utility	\$ 28,520.46	\$ 285.20	\$ 28,805.66
Barger, Elizabeth	Collector	\$ 60,109.14	\$ 601.09	\$ 60,710.23
Butow, Paul	Construction Official, Building Sub-Code Official, Fire Protection Sub-Code Official, Code Enforcement Officer, Zoning Officer	\$ 26,627.64	\$ 266.28	\$ 26,893.92
Lamerias, Amanda	Violations Clerk	\$ 15.15	\$ 0.15	\$ 15.30
	Finance Clerk	\$ 10.10	\$ 0.10	\$ 10.20
Russo, Susan	Administrative Assistant	\$ 33,150.00	\$ 331.50	\$ 33,481.50
Teller, Jeanne	Planning Board Secretary	\$ 3,215.07	\$ 32.15	\$ 3,247.22
Vazquez-Gallipoli, Ileana	Municipal Clerk, Register of Vital Statistics	\$ 44,022.26	\$ 440.22	\$ 44,462.48
Wohl, Barry	Police Officer	\$ 24.24	\$ 0.24	\$ 24.48
Zanetti, Eric	Tax Assessor	\$ 13,887.46	\$ 138.87	\$ 14,026.33

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Frederick C. Ebenau, Chief Financial Officer

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council meeting held November 7, 2018.

Ileana Vazquez-Gallipoli, RMC, CMR
Municipal Clerk

RESOLUTION 2018-180

AUTHORIZING RELEASE OF FUNDS FROM LAND USE ESCROW

WHEREAS, the following applicant Peter Garnevicus who resides at 19 W. Ridge Rd., Media PA 19063 has posted the necessary funds for the Borough of Ocean Gate Land Use Board Escrow and the remaining unused funds are on deposit in the Borough of Ocean Gate;

WHEREAS, the Borough of Ocean Gate Land Use Board have advised that there are no bills unsatisfied against such, therefore based upon the provisions as set forth in the Land Use Escrow Ordinance (#477-03) of Ocean Gate, the Borough of Ocean Gate Land Use Board hereby authorized the Borough Finance Officer by copy of this resolution to release such funds.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ocean Gate, County of Ocean, that in accordance with the Borough of Ocean Gate Land Use Board, the following be granted:

<u>Name</u>	<u>Block & Lot</u>	<u>Amount of Refund</u>
Peter Garnevicus	Block 50, Lot 11	\$453.50

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Frederick C. Ebenau, Chief Financial Officer

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council meeting held November 7, 2018.

Ileana Vazquez-Gallipoli, RMC, CMR
Municipal Clerk

RESOLUTION 2018-181

AUTHORIZATION FOR PAYMENT OF BILLS

WHEREAS, the Borough Council has carefully examined all vouchers presented to the Borough for payment of claims; and

WHEREAS, after due consideration of said vouchers, the Borough Council has approved the payment of same; and

WHEREAS, the Chief Financial Officer has certified that the bill list has been audited and is in order for payment and funds totaling \$ 245,664.38 available in the respective accounts as set forth below;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, as follows:

1. The said approved 2018 vouchers amounting to the sum of \$ 245,664.38 and the same are hereby authorized to be paid on November 7, 2018.

BE IT FURTHER RESOLVED, that the Municipal Clerk be, and is hereby directed to file the bill list in the Municipal Clerk's Office.

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Meeting held on November 7, 2018.

Ileana Vazquez-Gallipoli, RMC, CMR
Municipal Clerk

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice
	Item Description						Date	Date	Date	
C0336	GNP FIT TESTING OF NJ, LLC									
18-00637	09/25/18 Annual SLBA Fit Testing									
	1 Annual SLBA Fit Testing		300.00	8-01-25-265-219	B Repair/Maintenance Vehicles	R	09/25/18	10/30/18		
	Vendor Total:		300.00							
C0362	COMCAST CABLE									
18-00726	11/05/18 Monthly Cable Bills									
	1 Cable/Internet:33 E Arverne		104.94	8-01-31-437-341	B Telephone	R	11/05/18	11/05/18	ACCT....0034588	N
	2 Cable/Internet:201 E Longport		175.84	8-01-31-437-341	B Telephone	R	11/05/18	11/05/18	ACCT....0033440	N
	3 Cable/Internet:450 E Riviera		105.84	8-01-31-437-341	B Telephone	R	11/05/18	11/05/18	ACCT....0035874	N
	4 Cable/Internet:801OGAVE Unit1A		175.84	8-01-31-437-341	B Telephone	R	11/05/18	11/05/18	ACCT....0033457	N
	Vendor Total:		562.46							
E0507	EDMUNDS & ASSOCIATES, INC.									
18-00506	08/07/18 eRequisition Module									
	1 eRequisition Module		450.00	8-01-20-100-213	B Administrative Expenses	R	08/07/18	11/05/18		N
	2 eRequisition Module		450.00	8-01-20-120-205	B Equipment Purchases	R	08/07/18	11/05/18		N
	3 eRequisition Module		450.00	8-01-20-130-203	B Data Processing Services	R	08/07/18	11/05/18		N
	4 eRequisition Module		450.00	8-01-20-145-202	B Data Processing Services	R	08/07/18	11/05/18		N
	5 eRequisition Module		450.00	8-01-22-195-208	B Office Supplies	R	08/07/18	11/05/18		N
	6 eRequisition Module		450.00	8-01-22-196-299	B Miscellaneous	R	08/07/18	11/05/18		N
	7 eRequisition Module		450.00	8-01-25-240-205	B Equipment Purchases	R	08/07/18	11/05/18		N
	8 eRequisition Module		450.00	8-01-26-310-205	B Equipment Purchases	R	08/07/18	11/05/18		N
	Vendor Total:		3,600.00							
F0601	ERS FLEET REPAIR									
18-00728	11/05/18 DPW Caterpillar Repairs									
	1 DPW Caterpillar Repairs		273.77	8-01-26-310-219	B Repair & Maint Vehicles	R	11/05/18	11/05/18	3973	N
	Vendor Total:		273.77							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
F0633	FIRST PRIORITY EMERG VEHICLES										
	18-00507	08/07/18 Cab&Chassis Service 3701/3711									
	1	Cab&Chassis Service 3701/3711	1,700.00	8-01-25-265-219	B Repair/Maintenance Vehicles	R	08/07/18	11/05/18			N
	18-00635	09/25/18 Annual Pump Service 3701+3711									
	1	Annual Pump Service 3701+3711	700.00	8-01-25-265-219	B Repair/Maintenance Vehicles	R	09/25/18	11/05/18			N
	18-00701	10/17/18 batteries/lights for truck									
	1	batteries for engine 3701	814.80	8-01-25-265-219	B Repair/Maintenance Vehicles	R	10/17/18	11/05/18			N
	2	pump panel lights	25.20	8-01-25-265-219	B Repair/Maintenance Vehicles	R	10/17/18	11/05/18			N
	3	4" ground lights	70.24	8-01-25-265-219	B Repair/Maintenance Vehicles	R	10/17/18	11/05/18			N
			910.24								
	18-00702	10/17/18 batteries for 3711									
	1	6 batteries for 3711	1,359.00	8-01-25-265-219	B Repair/Maintenance Vehicles	R	10/17/18	11/05/18			N
		Vendor Total:	4,669.24								
F677	Frank Danzi, Esq.										
	18-00734	11/05/18 Legal service w/ Gluck & Allen									
	1	Legal Service w/ Gluck & Allen	376.00	8-01-20-155-290	B Legal Services & Costs	R	11/05/18	11/05/18		18-D2	N
		Vendor Total:	376.00								
H0817	HORIZON BLUE CROSS BLUE SHIELD										
	18-00724	11/05/18 Monthly Dental Bill - Nov 2018									
	1	Monthly Dental Bill - Nov 2018	1,273.13	8-01-23-220-269	B Insurance-Dental	R	11/05/18	11/05/18		290098457	N
		Vendor Total:	1,273.13								
G0713	JCR&L										
	18-00721	11/05/18 Monthly Electric Bills									
	1	Electric: OG Boro MUA	38.57	8-07-55-501-272	B Electricity	R	11/05/18	11/05/18		100 059 340 503	N
	2	Electric: 801 Ocean Gate Ave	2,496.63	8-01-31-436-236	B Electricity	R	11/05/18	11/05/18		100 089 100 844	N
	3	Electric: OG Ave & Bayview Ave	10.01	8-01-31-436-236	B Electricity	R	11/05/18	11/05/18		100 063 595 860	N
	4	Electric: MUA Pump Anglesea	294.51	8-07-55-501-272	B Electricity	R	11/05/18	11/05/18		100 015 409 517	N
	5	Electric: 33 E Arverne Ave	1,736.94	8-01-31-436-236	B Electricity	R	11/05/18	11/05/18		100 015 850 116	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
T2033 T&M ASSOCIATES	18-00727 11/05/18 2018 Assist with Ordinance								
	1 2018 Assist with Ordinance		1,209.00	8-01-20-165-221	B Professional Services ENGINEER	R	11/05/18 11/05/18		SCL345643
	Vendor Total:		1,209.00						
S1951 TREASURER STATE OF NEW JERSEY	18-00137 03/10/18 4TH QTR 2017 PERMIT SURCHARGE								
	1 4TH QTR 2017 PERMIT SURCHARGE		656.58	7-01-55-915-011	B DCA Training Fees Due State	R	03/10/18 03/19/18		4TH QTR 2017
	Vendor Total:		656.58						
T2357 TREASURER STATE OF NEW JERSEY	18-00735 11/05/18 2nd Q 2018 - UCC Fees								
	1 2nd Q 2018 - UCC Fees		285.53	8-01-55-915-011	B DCA Training Fees Due State	R	11/05/18 11/05/18		2ND QUARTER UCC N
	2 3rd Q 2018 - UCC Fees		811.87	8-01-55-915-011	B DCA Training Fees Due State	R	11/05/18 11/05/18		3RD QUARTER UCC N
	Vendor Total:		1,097.40						
V2206 VERIZON	18-00722 11/05/18 Monthly Phone Bill								
	1 Monthly Phone Bill		59.64	8-01-31-437-341	B Telephone	R	11/05/18 11/05/18		102318
	2 Monthly Phone Bill		49.50	8-01-31-437-341	B Telephone	R	11/05/18 11/05/18		101618
	3 Monthly Phone Bill		4.90	8-01-31-437-341	B Telephone	R	11/05/18 11/05/18		101518
	Vendor Total:		114.04						
V2214 VERIZON WIRELESS	18-00723 11/05/18 Monthly Cell Phone Bill								
	1 Monthly Cell Phone Bill		403.94	8-01-31-437-341	B Telephone	R	11/05/18 11/05/18		9816941209
	Vendor Total:		403.94						
V2224 VIEWU	18-00703 10/30/18 CAMERAS/LICENSE/WARRANTY								
	1 CAMERAS/LICENSE/WARRANTY		995.00	8-01-25-240-246	B Police Equipment	R	10/30/18 11/05/18		

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 EXC]
V2224	VIEWU			Continued							
	18-00703	10/30/18 CAMERAS/LICENSE/WARRENTY		Continued							
	2	CAMERAS/LICENSE/WARRENTY	500.00	8-01-25-240-246	B Police Equipment	R	10/30/18	11/05/18			N
	3	CAMERAS/LICENSE/WARRENTY	995.00	8-01-25-240-246	B Police Equipment	R	10/30/18	11/05/18			N
			2,490.00								
		Vendor Total:	2,490.00								
W2350	W.B. Mason										
	18-00715	11/05/18 water order for Townhall									
	1	water order for Townhall	19.96	8-01-20-100-208	B Office Supplies	R	11/05/18	11/05/18			N
		Vendor Total:	19.96								
W2341	WATERWAY NEW JERSEY LLC										
	18-00463	07/13/18 Annual Hose and Ladder Testing									
	1	Annual Hose and Ladder Testing	1,564.30	8-01-25-265-219	B Repair/Maintenance Vehicles	R	07/13/18	11/05/18			N
		Vendor Total:	1,564.30								
W2329	WILSON WEB SERVICES										
	18-00661	10/04/18 Sewer Bills & Delinq. Notices									
	1	Sewer Bills (1500 count)	267.90	8-07-55-501-305	B Printing	R	10/04/18	11/05/18			N
	2	Delinquent Notice (1000 count)	187.50	8-07-55-501-305	B Printing	R	10/04/18	11/05/18			N
			455.40								
		Vendor Total:	455.40								
W2348	WITMER PUBLIC SAFETY GROUP										
	18-00638	09/25/18 Gas Meter Calibration									
	1	Gas Meter Calibration	300.00	8-01-25-265-219	B Repair/Maintenance Vehicles	R	09/25/18	11/05/18			N
		Vendor Total:	300.00								
Total Purchase Orders:			47	Total P.O. Line Items:	78	Total List Amount:	245,664.38	Total Void Amount:	0.00		

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND BUDGET	7-01	656.58	0.00	656.58	0.00	0.00	0.00	656.58
CURRENT FUND BUDGET	8-01	174,818.07	0.00	174,818.07	0.00	0.00	0.00	174,818.07
WATER OPERATING BUDGET	8-05	2,081.25	0.00	2,081.25	0.00	0.00	0.00	2,081.25
SEWER UTILITY BUDGET	8-07	68,108.48	0.00	68,108.48	0.00	0.00	0.00	68,108.48
Year Total:		245,007.80	0.00	245,007.80	0.00	0.00	0.00	245,007.80
Total of All Funds:		245,664.38	0.00	245,664.38	0.00	0.00	0.00	245,664.38